

**MALONE INTEGRATED COLLEGE**

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**Principal:** Mrs Katrina Moore BSc Hons, MEd & PQH NI

**Chair of Board of Governors:** Mr Seamus Leonard

**Grant Maintained Integrated College**

**Age Range:** 11-18

**Admission No:** 130

**Enrolment No:** 800

**OPEN EVENING INFORMATION AND PROSPECTUS**

**P7 students and their families should refer to our school website in January 2024 to access an online copy of our school prospectus and up-dates regarding Open Evening. It is planned to hold an Open Evening on Thursday 18 January 2024 6.00pm-8.00pm. Parents/carers are also welcome to telephone the school office for any further enquiries.**

**RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE SCHOOL**

The Board of Governors, subject to its final approval, delegates to the Admissions Committee, {which consists of the Principal and at least three other Governors} the task of applying the Admissions Criteria.

**ADMISSIONS POLICY**

**ADMISSIONS CRITERIA FOR ENTRY OF PUPILS TO YEAR 8 IN SEPTEMBER 2024**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 30 January 2024 at 12 noon (GMT) and an application submitted by the closing date of 22 February 2024 at 12 noon (GMT) will be treated as a punctual application. An application received after 12 noon (GMT) on 22 February 2024 and up to 4pm on 4 March 2024 will be treated as a late application.

**IT IS THE RESPONSIBILITY OF PARENTS TO ENSURE THAT ALL RELEVANT INFORMATION {INCLUDING BUT NOT LIMITED TO THE CHILD'S RELIGIOUS AFFILIATION} IS INCLUDED ON THE TRANSFER APPLICATION.**

In the application of the criteria set out below, the Board of Governors will seek to reflect, in the total number admitted to the school an overall balance amongst all traditions. In order to achieve this aim, places in the college will be allocated on the following basis:

- 40% to pupils deemed to fall within the Protestant category.
- 40% to pupils deemed to fall within the Roman Catholic category.
- 20% to pupils deemed to fall within the 'Other Traditions' category.

The criteria set out below will first be applied to those in the 'Other Traditions' category and a maximum of 20% of places will be allocated to this group. The remaining places will be divided equally between pupils falling into the 'Protestant' or 'Roman Catholic' categories. In the event of less than 20% of places being awarded to pupils from the 'Other Traditions' category, the remainder of places will be divided equally between the other two categories. In the event of an odd number of places in the division, an additional place will be allocated to the category with the greater number of pupils.

Priority will be given to students residing within Northern Ireland at the time of proposed admission.

**In the event of there being over-subscription, the following sub-criteria will apply:**

- a) Pupils who have a brother or sister attending the College.
- b) Pupils who had a parent, brother or sister who previously attended the College (**name and date of attendance to be supplied on the Transfer Application**).

## Admissions Criteria for entry September 2024

- c) Applicants with a parent or older brother or sister in the permanent employment of the Board of Governors of Malone Integrated College, ie. not less than ten hours per week, on 1 February 2024, or an applicant whose parent is a member of the Board of Governors on 1 February 2024.
- d) Pupils who are transferring from a Grant Maintained Integrated or Controlled Integrated Primary School {not in order of preference} as defined in the Education Reform Order {1989}.
- e) Applicants who are the eldest child in their family to transfer to a mainstream Post-Primary School. This must be verified by an accompanying Primary School letter.

In the case of multiple births, if one child meets the criteria sufficiently to be allocated a place, the other child/children will be considered as having a sibling at the College, i.e. criterion a. In the event of one child being displaced and the other child/children being admitted the Board of Governors reserve the right to apply the a category to all children of multiple birth in that family to ensure that all are admitted.

- f) All remaining applicants

Should there be over-subscription at the last criterion that can be applied, selection for all places remaining in this category will be on the basis of the initial letter of the surname in the order set out below:

**Mc J M W K I C L O P Q E B S H V T N Z D U F X A G Y R**

The order was determined by a randomised selection.

In the event of surnames beginning with the same initial letter the subsequent letters of the surnames will be used in alphabetical order using the above randomised selection. In the event of 2 identical surnames the alphabetical {randomised} order of the initials of the forenames will be used.

In the event of there still being too many applications for the last remaining place(s), preference will be based on the chronological order of pupils' dates of birth (oldest first). In the event of there still being too many applications preference will be given to students living closest to the College, measured 'as the crow flies' from the front door of the pupils postal address (as appearing on the Transfer Application) to the front door of the College.

### **DUTY TO VERIFY**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant's Transfer Application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

The religious affiliation of a pupil will be decided by:

- a) Information provided on or with the Transfer Application.
- b) Information supplied to the school by the parents [e.g. on the college data-capture form].
- c) In the event of no clear information being available from the above sources, the matter will be decided as follows:
  - i) Pupils attending Catholic Maintained primary schools will be deemed to fall within the 'Roman Catholic' category.
  - ii) Pupils attending Controlled primary schools will be deemed to fall within the 'Protestant' category.
  - iii) Pupils attending other types of school will be deemed to fall within the 'Other' category if there is no clear indication as to religious affiliation.

The Board of Governors reserves the right to seek confirmation of any information supplied.

### **WAITING LIST POLICY**

These criteria will also apply to students seeking admission to the college after September 2024.

**Applications and Admissions**

Year	Admissions No	Total Applications ie. All preferences	Total Admissions
2021/22	130	125	125
2022/23	130	155	130
2023/24	130	216	130

**Criteria for admission to years 9 onwards**

Available on request from the school.